



KSCSTE-CWRDM

# KSCSTE - CENTRE FOR WATER RESOURCES DEVELOPMENT AND MANAGEMENT

## ജലവിവര വികസന വിനിയോഗ കേന്ദ്രം

(An ISO 9001 : 2015 Certified Organization)



An Institution of Kerala State Council for Science, Technology & Environment, Govt. of Kerala  
കേരള ശാസ്ത്ര സാങ്കേതിക പരിസ്ഥിതി കാൺസിൽ സ്ഥാപനം, കേരള സർക്കാർ

File No:CWRDM/2119/2018-A2

Date:03.01.2026

### TENDER NOTICE

#### CWRDM Annual Report Printing (2024-2025)

Competitive tenders in sealed covers are invited from the reputed firms for printing CWRDM Annual report for the year 2024-2025 [per form rate(set of 4 pages)], on or before **14.01.2026, 5PM**. Cost of tender form & EMD shall be submitted by means of DD drawn in favour of CWRDM payable at Calicut along with the tender document. Tender will be opened on the next working day **at 3PM**.

- ❖ Cost of tender form is Rs.472/- inclusive of GST @ 18% and EMD is Rs.1,500/-
- ❖ Bidders should be registered under GST.

  
For Registrar

Deputy Registrar  
CWRDM  
Kunnamangalam  
Kozhikode-673571

## CWRDM Annual Report Printing

### Specification

Sl. No.	Description	Quantity
1	Page setting, designing, layout & printing including Cover page	: 170 pages (Approx)
2	No of copies to be printed	: 150 Nos
3	Size of the report	: A4 Size(28*20.8cm)
4	No of pages including cover pages in multicolor	: Approximately 170 pages ( typed in A4 size word file)
5	Type of paper to be used	: 110 GSM art paper
6	Type of cover to be used (to be laminated – Mat finish)	: 220 GSM art paper
7	Perfect Binding	: 150 copies



For Registrar

Deputy Registrar  
CWRDM  
Kunnamangalam  
Kozhikode-673571

### Terms and Conditions:

1. Tender shall be submitted in the prescribed Tender Forms with all required details in sealed envelopes superscribing '*Tender for printing CWRDM Annual report for the year 2024-25*' on or before **14-01-2026, 5PM.**
2. CWRDM reserves the right to reject all/any of the Tenders without assigning any reasons thereof.
3. Tenders which do not conform to the terms and conditions (clauses) of this Notification will be rejected.
4. Tenders will be considered firm for acceptance for a period of one year from the last date fixed for receipt of filled and duly signed Tenders. Tenderers are not free to withdraw or modify the tenders during this firm period.
5. In case of any matter which is not covered by this Tender Notification, or the general terms and conditions of the contract or the specifications etc. as given herewith, the decision of the Executive Director, CWRDM shall be binding on the Tenderer.
6. The acceptance of this Tender rests with the competent authorities as per the rules of the CWRDM who do not undertake to accept the lowest or any particular Tender or assign any reason for the rejection of any Tender.
7. Any further information regarding this Tender which the CWRDM do not consider to be kept confidential, can be obtained from Office of the CWRDM during working hours on any day prior to the last date fixed for the receipt of Tenders.
8. Tenders will be opened on the next working day after the due date at **3 PM.** However, placing of final orders will depend upon the close scrutiny of Tenders by a duly constituted Purchase Committee in due course.
9. The rate quoted in the Tender should be valid for 180 days or more and inclusive of GST.
10. The maximum period required for delivery should be mentioned in the Tender.
11. No representation for enhancement of price once accepted will be considered during the currency of the contract.
12. In case of any dispute the jurisdiction shall be Kozhikode.

  
F. Registrar  
CWRDM  
Deputy Registrar

Having made myself/ourselves thoroughly acquainted with the clauses of the above Tender Notification and the terms and condition thereof, I/We agree to conform thereto in all respects.

*CWRDM*  
*Kunnamangalam*  
*Kozhikode-673571*

Name of Tenderer in full:  
(with signature & seal)

Address of Tenderer.

Station:  
Date:

**CENTRE FOR WATER RESOURCES DEVELOPMENT AND MANAGEMENT,  
KUNNAMANGALAM, KOZHIKODE, 673571**

(An Institution of Kerala State Council for Science, Technology & Environment)

Ph: 0495- 2351841,842,814

[www.cwrdm.org](http://www.cwrdm.org)

**TENDER FORM**

1. Tender No: & date :
2. Tender for the work : Printing & Supply of Annual report for the year 2024-25
3. Last date of Tender submission : 14.01.2026, 5 PM
4. Cost of Tender Form : Rs.472/- (D D No..... dt.....)
5. EMD : Rs.1,500/- (D D No..... dt.....)
6. Name of Tenderer in full :
7. Address of Tenderer (in full) :
  
8. Telephone No: of the Tenderer :
9. E-mail Id of the Tenderer :
10. Cost of the work :
  
11. Tax (GST) :
  
12. Total Cost :
  
13. Firm validity of the Offer :
14. Delivery/Demonstration schedule :
  
15. GST No: of Tender :

I/We agree to the terms and conditions stipulated by CWRDM.

Place: Signature

Date: Name &Address

Seal

## EXECUTION OF SUPPLY

1. The supplier shall print and supply the Items in the most substantial and good manner and the items supplied shall be of the best quality.
2. No supply will be paid for, unless it is fully in accordance with the specifications.

### ASSIGNMENTS

The supplier shall not assign the work and supply or sublet it as a whole or in part without the written consent of the CWRDM nor shall the supplier assign any money due to him hereunder, without the previous consent of the CWRDM. If the supplier contravenes this condition, he shall be considered to have thereby committed a breach of contract.

Place:

Date:

Signature of Tenderer.  
With seal.

### Declaration by Tenderer

I.....hereby declare that I am not in any way related to any of the Centre's employees who is in charge of or having control of this tender. I agree that if, at any stage it is found that this declaration is untrue, the contract entered will stand cancelled. It is understood that the relationship with the Centre's employees referred to herein will be restricted to my Father, Mother, Son, Daughter, Brother, Sister, Direct Uncle, Nephew, Father-in-law, Sister-in-Law and first Cousins of the officer concerned.

I/We are assessed to Income Tax and my/our PAN No. is.....

Place:

Date:

Signature of Tenderer.  
With seal.

### Vendor Registration Form

1	Organization/Business Name	
2	Constitution	
3	Registered Address	
4	Pin Code	
5	Contact Person Name	
6	Contact Person Phone	
7	Email Id	
8	PAN Number	
9	GST Number	
10	Bank Account Number	
11	Bank Name	
12	Bank Branch	
13	Bank Account Type	
14	Bank Account IFSC Code	

Name & Signature of Contractor :

#### CERTIFICATION

I hereby Certify that I have verified the above details with Originals and Found Correct

Staff in Charge	Name : Designation :
	Sign : Date:

Annex the Following Documents:

1. GST Registration Certificate
2. PAN Card